

# ~ MINUTES ~

## REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

September 18, 2017 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair) Canfield, Jeffrey (Chair) Roy, Amy Scott, James Turner, Justyn Winters, Rick (Interim Supt.)	Cobb, Matt Hallgarth, Jeannette (+ Spouse & 1 Youth) Hargrave, Edwina Holsten, Tina	McIsaac, Sue Montgomery, Rachel Raine, Brandon Steinbach, April Ward, Tammy
		n/a

This meeting was called to order by J. Canfield at 6:30pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were several additions to the Agenda's Business section; specifically, Surplus Items, STCU Signature Card Approvals and Consent Agenda.

#### **OATH OF OFFICE (FOR THE RECORD)**

- Mr. Winters' Oath of Office as Interim Superintendent was duly administered by Jeffrey Canfield (Board Chair) on Monday, August 28, 2017 at approx. 9:00am in the District Office.

#### **APPROVAL OF MINUTES**

- D. Beckman made a motion to approve the Minutes of the August 21, 2017 'Annual Retreat / Special Meeting, as submitted; J. Scott seconded; motion carried.
- Roy made a motion to approve the Minutes of the August 21, 2017 'Regular' Board Meeting, as submitted; J. Turner seconded; motion carried.

#### **PK-5 PRINCIPAL / SPECIAL EDUCATION (SPED) DIRECTOR REPORT**

E. Hargrave presented briefly on the following:

- Newsletter created and sent home with students; topics include attendance awareness; future plans include perfect attendance award/acknowledgement.
- Enrollment stands at 219 (P = 29, including ECEAP; K = 13; 1<sup>st</sup> = 37; 2<sup>nd</sup> = 25; 3<sup>rd</sup> = 34; 4<sup>th</sup> = 32; 5<sup>th</sup> = 49).

#### **6-12 PRINCIPAL / ALE MANAGER REPORT**

M. Cobb presented briefly on the following:

- FFA National Conference & FCCLA Trips – request approval for both overnight trips, if applicable this year.
- Mary Walker Promise:
  - Calendar (2017-2018 SY) – request approval.
  - Curriculum (2017-2018) – request approval.
  - Parent Night meeting went well; B. Joachim will teach; no plans to name a program director this school year.
- Mary Walker Alternative High School:
  - Calendar (2017-2018 SY) – request approval.
  - Curriculum (2017-2018) – request approval.
- Summit Parent Night – Middle School scheduled for Sept. 20<sup>th</sup>; High School scheduled for Sept. 27<sup>th</sup>.
- 8<sup>th</sup> Grade Seattle Trip – Planning meeting set for Sept. 26<sup>th</sup>.
- Middle School Leadership / Mentoring Trip – planning field trip to Chewelah Peaks Conference Center.
- High School Library – Renovations still underway.
- MAP Testing – students showing growth.
- Tutoring & Activities Bus – planning has begun for after school tutoring students, including those working on credit retrievals.

#### **BUSINESS MANAGER REPORT**

S. McIsaac presented briefly on the following:

- Monthly Budget Report – finished out 2016-2017 school year under 10%, with approval of budget extensions.
- STCU Accounts – due to multiple transitions over the past 36 months, signature card updates are needed for our STCU bank accounts.

- Enrollment – figures continue to fluctuate up, then down, then up.
- Classified Salary Schedule – Multiple scenarios still being considered and will be reviewed prior to the October Board meeting; after a new schedule is established and receives Board approval, pay differences will be applied to affected staff, retroactive to the beginning of 2017-2018 school year.

### **SUPERINTENDENT (INTERIM) REPORT**

R. Winters reported briefly on the following:

- Resolution(s): recommend adoption.
  - #17-01: A Resolution for ASB Imprest Fund Checking Account Signatures.
- Board Policy / Procedure(s) – 1<sup>st</sup> Reading:
  - #2337: Instruction: Disability History Month – recommend approval as in the best interest of the District to implement immediately.
- Staff Changes(s):
  - Resignation(s): recommend acceptance of all.
    - Barbara Avila (ParaEducator – SPED).
    - Chantel Dixon-Kessler (MS Volleyball Head Coach).
    - Wendi Lind (ParaEducator – Secondary & Yearbook Advisor)
    - Hannah Palmer (MWP Secretary).
    - Jaime Palmer (MWP Director).
    - Stephanie Wilson (ParaEducator - SPED).
  - New Hire(s): Recommend approval of all:
    - Allen Allen (Certificated Substitute Teacher).
    - Mark Anderson (ParaEducator & Maintenance Technician Combo.).
    - Ann Bingham (ParaEducator – Secondary).
    - Nicole Lyons (ParaEducator – Office & Nurse Assistant).
    - Rebecca ‘Paul’ Macias (Certificated Substitute Teacher).
    - Amanda McDonald (ParaEducator –SPED - 1on1 or Small Group).
    - Lori Newell (ParaEducator – SPED –1on1).
    - Brian Smith (Certificated Substitute Teacher – Extended).
    - BrynAnne Smith (MS Volleyball Asst. Coach).
    - Stefany Smith (HS Cheer Head Coach).
    - Melissa Sobczuk (ParaEducator).
    - Augustus Swidergal (ParaEducator – Secondary – SPED – Substitute).
    - Rick Winters (MS Football Head Coach).
- Other:
  - Surplus Items (per list provided).
  - Vision Clinic at Wellpinit SD (Oct. 4<sup>th</sup>).
  - MWP and MWAHS: 2017-2018 Calendars and Curriculum – request approval.
  - FFA National Conference & FCCLA Trips – recommend approval, if applicable this year.
- Donation(s): Recommend acceptance of all:
  - Springdale Grocery & Hardware / Sharon Staley (InvestEd); \$200.00 Check.
  - CDI Computers (Dell Optiplex 5040; Staff Use); \$625.00 value.
- Accounts Payable (September 2017).

○ Gen Fund #1	Warrant numbers	160599	through	160607	\$ 18,588.30
○ Gen Fund #2	Warrant numbers	160643	through	160746	\$ 328,898.29
○ ASB – K8 #1	Warrant numbers	160747	through	160751	\$ 1,582.61
- Payroll (September 2017).

○ (Regular)	Warrant numbers	160608	through	160642	\$ 469,946.74
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### **PUBLIC FORUM**

- Rachael Montgomery addressed the Board with a request to establish a Memorandum of Understanding (MOU) between Springdale Together Coalition and Mary Walker School District; a sample MOU was provided.

- Jeannette Hallgarth addressed the Board to reiterate why she recently decided to remove her children from traditional classes at MWSD, her desire be a part of the PTO and Book Fair, and her subsequent decision to not be involved, as well as to express her overall dissatisfaction because she felt disrespected by (named employee) and (department) as a whole.

***POINT OF ORDER NOTE:*** *In future, this type of Public Forum violation will not be tolerated by the Board; any accusations directed at a specific individual are to be addressed in a duly scheduled Executive Session, giving the accused and accuser equal opportunity to address the issue(s) of concern. Arrangements for scheduling such an Executive Session are to be made through discussion with the Superintendent and/or Board Chair.*

## **PLANNING AND DISCUSSION**

- Consent Agenda – information, including existing Board Policy #1420 and Procedure #1420P, was provided to Board members concerning the use of a Consent Agenda for future Board meetings; all members were agreeable to using this resource as a tool for more efficient use of meeting time.
- WSSDA Meetings:
  - Annual Conference (Nov. 16<sup>th</sup>-19<sup>th</sup>; Spokane; Law Conference on Day #1).
  - Fall Regional Meeting (Oct. 12<sup>th</sup>; Colville).
- Bond 2019 – Many projects were discussed (including security and HVAC systems); R. Winters to poll staff for wish lists; will need to expedite for Feb. 2018 filing; Capital Levy and/or Bond.
- Board Policies and Procedures – Discussed plan for updating outdated policies and procedures; goal is to present 10-15 policies for a 1<sup>st</sup> reading at each month's Board meeting, beginning in October, if possible.

## **EXECUTIVE SESSION**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

## **BUSINESS**

- D. Beckman made a motion to approve Resolution #17-01: A Resolution for ASB Imprest Fund Checking Account Signatures, as submitted; A. Roy seconded; motion carried.
- The Board determined that immediate action on Board Policy #2337 – Instruction – Disability History Month, is in the best interest of the district; J. Turner made a motion to adopt Board Policy #2337 as being in the best interest of the district, and for said policy to become effective immediately, as submitted, read for the 1<sup>st</sup> time, reviewed and discussed; A. Roy seconded; motion carried by unanimous consent.
- J. Turner made a motion to accept the resignations of Barbara Avila, Chantel Dixon-Kessler, Wendi Lind, Hannah Palmer, Jaime Palmer and Stephanie Wilson, as noted herein; J. Scott seconded; motion carried.
- D. Beckman made a motion to approve the hiring of Allen Allen, Mark Anderson, Ann Bingham, Nicole Lyons, Rebecca 'Paul' Macias, Amanda McDonald, Lori Newell, Brian Smith, BrynAnne Smith, Stefany Smith, Melissa Sobczuk, Augustus Swidergal and Rick Winters, as noted herein and with changes as discussed; J. Turner seconded; motion carried.
- A. Roy made a motion to approve participation in the Vision Clinic and related field trip on Oct. 4<sup>th</sup> (sponsored by Walking Shield, Inc. and OneSight Partnership; hosted by Wellpinit School District); J. Turner seconded; motion carried.
- J. Turner made a motion to accept, approve and adopt the MWP and MWAHS 2017-2018 Calendar and Curriculum, as submitted; D. Beckman seconded; motion carried.
- J. Turner made a motion to approve the overnight FFA National Conference & FCCLA Trips, if applicable this year; A. Roy seconded; motion carried.
- D. Beckman made a motion to begin use of a Consent Agenda to cover Board meeting minutes, staff changes, donations, accounts payable and payroll; beginning in October 2017, as provided for in Board Policy #1420; J. Scott seconded; motion passed by unanimous consent.
- A. Roy made a motion to accept the donations of Springdale Grocery & Hardware and CDI Computers, as noted herein; J. Turner seconded; motion carried.
- A. Roy made a motion to declare as surplus the items listed and submitted to the Business Manager; J. Scott seconded; motion carried.

**BILLS AND PAYROLL**

- J. Turner made a motion to approve the September 2017 Accounts Payable, as submitted; A. Roy seconded; motion carried.
- J. Scott made a motion to approve the September 2017 Payroll, as submitted; D. Beckman seconded; motion carried.

**OTHER BUSINESS**

- J. Scott made a motion to approve the changes to the STCU Signature Card (Approvals), as discussed; A. Roy seconded; motion passed by unanimous consent.
- No motion was made or entertained regarding a Booster Club.

**ADJOURNMENT**

A. Roy made a motion to adjourn at 8:07pm; D. Beckman seconded; motion carried.

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Tina L. Holsten, Clerk

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Board Secretary

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Board Chair (or Vice-Chair)